



The Mpilonhle Organization has the following vacancies in King Cetshwayo District that has a fixed two-year contract attached to them:

DATA Capturers x2

Essential qualifications, skills and experience:

- Grade 12.
- Tertiary Graduates an advantage.
- Minimum 2 years' experience using TIER.Net.
- Data Capturing competency through experience or training.
- Must be able to work under pressure and meet deadlines.
- Fast and accurate Data capturing skills.
- Excellent Administrative and organizational skills.
- Good facilitation and communication skills.
- Able to communicate in English and other South African Official Language.
- Proficiency in Ms Word, Excel, Power Point and Outlook.

Closing date for all above posts is 14 April 2023 at 12H00pm.

In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto. Should your application be successful, you will be required to submit your proof of vaccination before commencing employment in the role.

Applicants who have not been contacted within 2 weeks of submitting their application should assume that they have not been successful.

Unsolicited CVs from agencies will not be paid agency fees should their candidate be placed at Mpilonhle. Applicants must submit their CVs and Motivational Letters to: info@mpilonhle.org. For more information visit our website: www.mpilonhle.org.